

Committee(s):	Date(s):
The City Bridge Trust	27 th September 2012
Subject: City Bridge Trust Business Plan update – quarter 1, 2012-13	Public
Report of: Chief Grants Officer	For Information
<p><u>Summary</u></p> <p>This report provides members with an update of progress made towards achieving the objectives set out in the City Bridge Trust business plan for 2012-13</p> <p><u>Recommendation</u></p> <p>That Members receive this report and note its contents.</p>	

Main Report

Background

In March 2012, you agreed the City Bridge Trust Business Plan for 2012-13. This contained eight Key Performance Indicators (KPIs) across seven departmental objectives. This report provides an update on progress towards achieving these during the first quarter of 2012-13. The format of the report has been updated from those provided in previous years to tailor information more closely to the key performance measurements.

Objective 1 –Grant Making

KPI – *Commit the annual grants budget in full against stated priorities*

Target – 100% spend by year end

In the period April – June 2012, 53 grants were awarded, totalling £3.53m. This is slightly below your usual pattern of grant-making but is no cause for alarm. During the same period 70 applications were rejected, withdrawn or lapsed. Of these 123 applications, 14 were brought to your committee outside of the advertised fourth month turnaround. This was either due to the Grants Unit awaiting further information or the difficulty of arranging meetings with applicants, especially over the Easter period.

KPI – *Undertake the Quinquennial Review within agreed timetable*

Target – Review completed to time for new programmes launch in Summer 2013.

Research papers have been commissioned and staff are undertaking a data review of existing programmes. The staff team awayday was in planning for early September. The overall timetable remains on course.

Objective 2 – Monitoring and evaluation

KPI – Maintain a high level of satisfaction from grant recipients

Target - 95% satisfaction rating (ie good/very good)

On a random sample of recently received monitoring and evaluation reports, 83% rated their dealings with the Trust as 'very good' and 17% as 'good' – giving an overall rating of 100%.

The annual programme of monitoring visits is underway. Visits will be spread across the year, so as to meet with organisations at the best time within their grant and work cycle.

Objective 3 – Strategic Initiatives

KPI – to launch Growing Localities and the Wembley National Stadium Trust to the agreed timetables

Target – Growing Localities to launch in May 12, WNST in autumn 12

The Growing Localities programme was officially launch at an event at Guildhall on 17 May, attended by Joanna Lumley and Raymond Blanc, both of whom received the Freedom of the City as part of the day's events. A 'pop-up garden' in Guildhall Yard attracted great attention. Officers have worked to promote the scheme with relevant groups.

Work also continues to develop programmes and procedures for the new Wembley National Stadium Trust. The work remains on course for an autumn launch.

Objective 4 – Learning and Sharing

KPI - Hosting the 2012 Annual Conference with a high level of positive feedback.

Target – 3.5/4 satisfaction rating

It has been agreed that in view of the work on the Quinquennial Review and the consultation meeting taking place to inform that process – these will replace the annual conference this year.

Other learning and sharing work continues apace. For example, the Media Trust has been commissioned to make short films for ten of your grant recipient organisations and work has begun on the 2011/12 CBT Annual Review.

Objective 5 – Social Investment and Corporate Philanthropy

KPI – Host a successful series of round table discussions on social investment

Target – to hold three events

Two events were held during this quarter. These were well-received and provided an environment to learn and share from professionals in the field on this area of work. The third event was planned for July.

Objective 6 – Communications and Media

KPI – Publish articles on issues of strategic importance to the Trust in relevant media outlets

Target - four pieces published in the year

The Evening Standard published a major piece at the time of the launch of your Growing Localities programme. That occasion received widespread media coverage.

Many of your grant awards have also featured in local press outlets

Objective 7 – Performance and corporate management

KPI – Ensure all staff appraisals completed to time

Target – 100%

All CBT staff have had their start-of-year appraisals and learning objectives set for the year.

Staff teams continue to meet regularly to review activities and to share learning and training experiences.

Contact:

Stewart Goshawk

Tel: 020 7332 3712

Email: stewart.goshawk@cityoflondon.gov.uk

Date report written: 30/08/2012